

# FLEMPTON CUM HENGRAVE PARISH COUNCIL

## MINUTES

Of the Annual General Meeting held virtually on Monday 26<sup>th</sup> April 2021 at 7.30pm.

Present: Councillors Dave Bambury, Jean Lindsay, Tony Tooth, Janet Davies, Pamela Newborough, Andrew Speed, Gill Martin

In attendance: Cllr Rebecca Hofensperger, Cllr Susan Glossop, Christine Mason (Clerk).

### 1. Election of Chairman

Proposed by Cllr Tony Tooth and seconded by Cllr Jean Lindsay that Cllr Dave Bambury be elected Chairman for the forthcoming year – unanimous.

Cllr Speed indicated he would be willing to stand as Chairman the following year. A four year rotational tenure was suggested. Signatories for the bank account and the ability for the clerk to pay invoices up to a certain level to be an agenda item at a future meeting.

2. Proposed by Cllr Gill Martin and seconded by Cllr Janet Davies that Cllr Tony Tooth be elected Vice Chairman for the forthcoming year – unanimous.

3. Declaration of acceptance of office forms to be signed.

Paperwork to be signed at the next meeting.

### 4. Declaration of Interest

a) To declare any Disclosable Pecuniary Interests in items on the agenda, and their nature. None declared.

b) To declare any other Disclosable Interests in items on the agenda, and their nature.

Cllr Tooth and Cllr Newborough declared an interest in agenda item 11, Update on Village Green Track.

### 5. Minutes of the meeting

Unanimously agreed that the minutes of the meeting held on the 29<sup>th</sup> March 2021 were a true record and the Chair authorised to sign them at a later date as such on behalf of the Council.

### 6. Public Forum

No members of the public were present.

### 7. Finance

Payments were retrospectively approved as per the submitted schedule.

Clerk's salary x 2	214.12
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Adam Rushbrook	480.00
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#### 8. Update on bus shelters

Actual costs and timelines for two priority bus stops for Hengrave and Flempton, Mildenhall bound, have yet to be received from Simon Collins. Cllr Hopfensperger has likewise sent an email, but with no response for this evening's meeting. Cllr Davies to chase.

#### 9. Update on speeding, road signage, gates

Email received today from Darren Smith on traffic calming measures with images of clockface village signs, but no costings information. The posts and signs at the northern end have been identified as being in a poor condition. Suffolk Highways will only replace them if they fall down and become a road safety issue. Costs will have to be met by the Parish Council if an enhanced replacement is required. To be clarified by Cllr Davies as one of the signs has broken and fallen down. Examples of gateway signs were presented by Cllr Hopfensperger, quotations for two for each village to be requested. A contribution from Cllr Hopfensperger's highways budget to be made. Additional traffic calming measures, road markings/chicanes ought to be considered.

#### 10. Churchyard and wilding

Cllr Bambury to meet with Adam Rushbrook to consider the plan for the churchyard. A programme of works and approximate price to be part of the discussions. A benchmark quotation of £4000 for 18 visits has already been received. Cllr Lindsay also to attend. An agenda item for the next meeting.

#### 11. Update on the Village Green track

Following detailed discussion, it was agreed the quotation received to resurface the track was too prohibitive. The overall consensus is to defer any further discussion until the conservation officer has been contacted to advise on future plans. Cllr Tooth to inform Claret of the decision and request the track is fully reinstated.

#### 12. Dog bins

Proposed by Cllr Davies and seconded by Cllr Tooth that, if viable, a dual purpose bin is purchased for £300 + £3 per week for emptying – unanimously approved. Bin to be sited at the bottom of the bridge.

#### 13. To approve an increase in the Clerk's salary

Unanimously agreed the clerk's salary be increased to SPC point 20 on the NALC national pay scales.

#### 14. Planning application

Re-Consultation of DC/21/05/0576/HH

Household planning application – a. Extension of existing bungalow to form a first floor over part of the existing house b. single storey rear extension with balcony above c. insulation and rendering over existing ground floor brickwork. Location: Oak Lodge, Mill Road, Hengrave, IP28 6LP – No objections.

15. Any other business

Telephone box - The clerk has registered the Parish Council's interest in purchasing the kiosk from BT.

Green energy initiatives – Cllr Davies felt people living in rural locations/listed properties were being overlooked at local level when it came to green energy plans.

Cllr Hopfensperger / Cllr Glossop to speak to the SCC Cabinet Member for Rural Affairs concerning issues raised.

16. Date of next meeting

To be held on 5<sup>th</sup> July 2021 at 7.00pm in St Catherine's Church, Flempton.

With no further business the meeting closed at 20.21pm.