

Flempton cum Hengrave Parish Council

Chair: Cllr. Janet Davies

Clerk: Vacant| clerk@flemptoncumhengraveparish.gov.uk www.flemptoncumhengravepc.org.uk

NOTICE IS HEREBY GIVEN, that all members of the Parish Council are hereby summoned to attend the next meeting of Flempton cum Hengrave Parish Council on Monday 10th March 2025 commencing at 18:30 at Brookes School, Flempton Road, IP28 6QJ.

The Council, members of the public and press are welcome to attend and may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Members of the public will be invited to give their views/ question to the Parish Council on issues on the agenda or raise issues for consideration or inclusion at future meetings during the open public session before the meeting, this will be limited to 15 minutes duration but may be extended at the discretion of the Chairman.

To view associated papers/information please use the following web link:
www.flemptoncumhengravepc.org.uk/parish-council/agendas-and-minutes/

Agenda Items

1. **Chairman's welcome**, opening remarks and to receive apologies for absence
2. (i) To receive members Declarations of Interests.
(ii) Council to consider any new written requests for dispensation and/or requests which have been received.
3. To approve & adopt the minutes from the Council meeting held on 13th January 2025.
4. To vote on the **co-option** of a new Parish Councillor: Mr Graham Walker
5. To receive the **County Councillor** report from Cllr. Rebecca Hopfensperger to include action on parking at The Links and the devolution initiative.
6. To receive the **District Councillor** report from Cllr. Susan Glossop.
7. Public open session up to 15 minutes - questions and issues on matters arising from the agenda and from the villages.
8. **To receive updates from Councillors on the following matters:**
 - a. Update on recruitment of a new Clerk. Cllr Davies
 - b. Church meeting update: Cllr Davies
 - c. Bury Road fire damaged properties: Cllr Davies/Cllr Glossop
 - d. Mill Road fire damaged properties: Cllr Davies/Cllr Glossop
 - e. Entrance gates to villages: Cllr Davies
 - f. Hengrave Hall overhanging trees. Cllr Davies
 - g. Bus stop, signs and timetables: Cllr Bambury
 - h. Copy for Lark Valley magazine: Cllr Davies
 - i. Councillor/Council vacancies: Cllr Davies
 - j. Notice & information board on The Green: Cllr Hudson
 - k. CityFibre update on repair work to triangle and Mill Rd: Cllr Davies
 - l. VAS equipment. Report on solar panel for Flempton. Potential for further solar-powered VAS equipment. Cllr Hudson.
 - m. War memorial. Update on proposal for cleaning and restoration. Cllr Hudson.
 - n. Grass cutting for Flempton Green and War Memorial 2025. Cllr Davies
9. Thatch inspection for Hengrave bus stop: To resolve to appoint a thatcher to inspect the condition of the thatch of the Hengrave bus stop.
10. Policy adoption: to resolve to adopt the following policies.
 - a. Financial Regulations 2024
 - b. Complaints Policy
 - c. Events Policy
11. Clerks report: Cllr Davies

12. Finance update

- i. To consider and approve payment of the following accounts and invoices:

Payee & details	Total
W Jarvis & Sons Landscaping – trees Flempton Green	£1200
Reality Landscapes – grass cutting for Flempton Green and War Memorial 2024.	£825
Elan City – conversion of Flempton VAS speed monitor	£254
Elan City – conversion of Flempton VAS speed monitor	£473.08
Elan City – conversion of Flempton VAS speed monitor	189.41
Total Payments	2941.49

- ii. To receive bank balances correct to [28th February] (unless stated otherwise)

Current	£637.15
Savings	£17932.10
Total	£18,569.25

- iii. Council to approve bank reconciliation for January/February 2025

13. Planning

Council to discuss the following planning applications: DC/25/0311/HH Householder planning application
 - a. single storey rear extension b. PV array to side elevation c. two air source heat pumps to be re-sited on side elevation 1 Grange Farm Bungalows Bury Road Hengrave Suffolk IP28 6LX. Expiry March 20th.

14. Correspondence. Email relating to the new trees planted on the river Lark bank between Hengrave and Duck Sluice Weir. Email regarding proposed Hengrave Lancaster Bomber Memorial.

15. Date of next meeting

The next Meeting will be held on the same day as the AGM, Monday May 12th 2025, commencing at 18:30, Brookes School, Flempton Road, IP28 6Q.

