

Flempton cum Hengrave Parish Council

Chair: Cllr. Janet Davies

Clerk: Justin Hook | clerk@flemptoncumhengravepc.org.uk

www.flemptoncumhengravepc.org.uk

NOTICE IS HEREBY GIVEN, that all members of the Parish Council are hereby summoned to attend the next meeting of Flempton cum Hengrave Parish Council on Monday 8th July 2024 commencing at 18:30 at The Stables, Flempton House, Flempton.

The Council, members of the public and press are welcome to attend and may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Members of the public will be invited to give their views/question to the Parish Council on issues on the agenda, or raise issues for consideration or inclusion at future meetings during the open public session before the meeting, this will be limited to 15 minutes duration but may be extended at the discretion of the Chairman.

To view associated papers/information please use the following web link:
www.flemptoncumhengravepc.org.uk/parish-council/agendas-and-minutes/

Agenda Items

1. Chairman's welcome, opening remarks and to receive apologies for absence
2. (i) To receive members Declarations of Interests
(ii) Council to consider any new written requests for dispensation and/or requests which have been received
3. To approve & adopt the minutes from the Council meeting held on 20th May 2024
4. Review of actions from previous meeting if not covered on the agenda
5. To receive County Councillor's report from Cllr. Rebecca Hopfensperger
6. To receive District Councillor's report from Cllr. Susan Glossop
7. Public open session up to 15 minutes - questions and issues on matters arising from the agenda and from the villages
8. To receive updates from Councillors on the following matters:
 - a. Grant for tools for churchyard maintenance
 - b. Meeting with The Links residents
 - c. Bury Road fire damaged properties
 - d. Mill Lane fire damaged properties
 - e. Village sign restoration
 - f. Pruning of trees on The Green
 - g. Entrance gates to villages
 - h. Repairs to the track on The Green
 - i. Hengrave Hall overhanging trees
 - j. Handover from outgoing Clerk, files, electronic files, etc
9. To receive Clerks report
10. Finance update
 - i. To consider and approve payment of the following accounts and outstanding invoices:

Payee & details	Total
J Hook, Clerks salary, June	£243.40
J Hook, Clerks expenses, June	£36.32
HMRC, Clerks Tax & Ni Q1	£60.80
Suffolk Cloud, clerk@ mailbox & domain	£55.00
Total Payments	£395.52

- ii. To receive bank balances correct to 30th June (unless stated otherwise)

Current	£3,274.76
Savings	£22,433.99
Total	£25,708.75

- iii. Council to approve bank reconciliation for June 2024
- iv. Council to discuss alternative options to instant access savings account, to increase interest return, possibly 6 month fixed term account
11. End of year submission
 - i. Council to discuss status of end of year submission for 2023/24
12. Future Meeting Dates

Council to approve bi-monthly meeting dates on the second Monday of the month;
2024 dates: 9th September / 11th November
2025 dates: 13th January / 10th March / 12th May 2025 (AGM) / 14th July / 15th September / 10th November

Council to discuss venue options
13. The Triangle

Council to discuss plan to redefine the triangle, potentially with kerbing to tidy appearance and curtail grass/weed growth
14. Other projects

Council to discuss ideas for other potential projects
15. Councillor Vacancies

Council to discuss recruitment plan for vacant Councillor positions
16. Correspondence
 - i. Verbal complaint re: overhanging bushes on corner of Mill Lane. Clerk has made contact with homeowner
17. Date of next meeting

The next Meeting will be held on Monday 9th September 2024, commencing at 18:30, venue TBC