

Flempton cum Hengrave Parish Council

Chair: Cllr. Janet Davies

Clerk: Justin Hook | clerk@flemptoncumhengravepc.org.uk

www.flemptoncumhengravepc.org.uk

NOTICE IS HEREBY GIVEN, that all members of the Parish Council are hereby summoned to attend the next meeting of Flempton cum Hengrave Parish Council on Monday 9th September 2024 commencing at 18:30 at The Stables, Flempton House, Flempton.

The Council, members of the public and press are welcome to attend and may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Members of the public will be invited to give their views/question to the Parish Council on issues on the agenda, or raise issues for consideration or inclusion at future meetings during the open public session before the meeting, this will be limited to 15 minutes duration but may be extended at the discretion of the Chairman.

To view associated papers/information please use the following web link:
www.flemptoncumhengravepc.org.uk/parish-council/agendas-and-minutes/

Agenda Items

1. Chairman's welcome, opening remarks and to receive apologies for absence
2. (i) To receive members Declarations of Interests
(ii) Council to consider any new written requests for dispensation and/or requests which have been received
3. To approve & adopt the minutes from the Council meeting held on 8th July 2024
4. Review of actions from previous meeting if not covered on the agenda
5. To receive County Councillor's report from Cllr. Rebecca Hopfensperger
6. To receive District Councillor's report from Cllr. Susan Glossop
7. Public open session up to 15 minutes - questions and issues on matters arising from the agenda and from the villages
8. To receive updates from Councillors on the following matters:
 - a. Grant for tools for churchyard maintenance - **COMPLETE**
 - b. Meeting with the Church re: churchyard & church gates - Cllr Davies
 - c. Meeting with The Links residents - Cllr Davies
 - d. Bury Road fire damaged properties - Cllr Bambury
 - e. Mill Road fire damaged properties - Cllr Bambury
 - f. Village sign restoration - **COMPLETE**
 - g. Pruning of trees on The Green - Clerk
 - h. Entrance gates to villages - Clerk
 - i. Repairs to the track on The Green - **COMPLETE**
 - j. Hengrave Hall overhanging trees - Cllr Davies
 - k. Handover from outgoing Clerk, files, electronic files, etc - Cllr Davies
 - l. Bus stop, signs and timetables - Cllr Bambury/Clerk
 - m. The Triangle, Hengrave - Cllr Davies
 - n. Village newsletter/update - Cllr Borrow/Cllr Davies
 - o. Repairs to time capsule on The Green - Clerk
 - p. Councillor vacancies - Cllr Davies
9. To receive Clerks report
10. Finance update
 - i. To consider and approve payment of the following accounts and outstanding invoices:

Payee & details	Total
J Hook, Clerks salary, July	£243.40
J Hook, Clerks salary, August	£243.40
J Hook, Clerks expenses, July & August	£17.73
Timber Force	£1590.00
Timber Force	£240.00
Total Payments	£2334.53

- ii. To receive bank balances correct to 31st August (unless stated otherwise)

Current	£2337.70
Savings	£22,478.66
Total	£24,816.36

- iii. Council to approve bank reconciliation for July/August 2024
- iv. Council to discuss alternative options to instant access savings account, to increase interest return, possibly 6 month fixed term account
- v. To consider and approve payment of the Clerks base salary by Standing Order, in arrears and on the 1st of each month. Extra hours where appropriate to be approved and paid as an additional payment.

11. 2025/25 Budget

Council to discuss retrospective budget that the Clerk has put together

12. Planning

Council to discuss the following planning applications:

- i. **DC/24/1069/FUL **deadline for comments 10th September****
7 Mill Road Hengrave Suffolk IP28 6LR
 Planning application - a. one dwelling b. outbuilding c. new access
- ii. **DC/24/1050/FUL**
Flempton Golf Course Bury Road Flempton Suffolk IP28 6EQ
 Planning application - extension to storage building to create new greenskeepers shed (following demolition of existing storage building)
- iii. **DC/24/0841/FUL**
Greyhound Inn The Green Flempton Suffolk IP28 6EL
 Planning application - detached car port with link walls and garden room
- iv. **DC/24/0842/LB**
Greyhound Inn The Green Flempton Suffolk IP28 6EL
 Application for listed building consent - detached car port with link walls and garden room

13. Asset register

Council to review updated asset register

14. Insurance

Council to review insurance renewal quote from CAS for £378.48 to ensure correct level of cover

15. Carols on The Green

Council to discuss request for permission from organisers, including potential opening of Church for toilet facilities. Extra lighting and caps on guy ropes to mitigate H&S concerns. Request for PC funding, potential cost of event £400-500

16. Correspondence

- i. Resident from The Links looking for clarity over ownership of a small piece of hedging

17. .gov.uk domain and emails

Council to discuss moving to a .gov.uk domain name with associated email addressed for all Councillors. Costs (incorporating governments £100 funding): £10 for domain registration for 3 years and circa. £25 per month for up to 50 email addresses. New website circa £750

18. Date of next meeting

The next Meeting will be held on Monday 11th November 2024, commencing at 18:30, venue TBC