

Flempton cum Hengrave Parish Council

Chair: Cllr. Janet Davies

Clerk: Ginny O'Hegarty | clerk@flemptoncumhengraveparish.gov.uk
www.flemptoncumhengraveparish.gov.uk

The Councillors of Flempton cum Hengrave Parish Council are summoned to an Extraordinary Council Meeting to be held at Brookes School, Flempton Road, IP28 6QJ on Wednesday 11th June 2025 commencing at 6:30pm

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

To view associated papers/information please use the following web link:
www.flemptoncumhengravepc.org.uk/parish-council/agendas-and-minutes/

Agenda Items

1. **Chair's welcome** and opening remarks
2. **Apologies for absence:**
 - (i) To receive apologies for absence
 - (ii) To consent/non-consent to accept apologies for absence received
3. **Declaration of members' interests:**
 - (i) To receive declarations of interests
 - (ii) To consider requests for dispensation
4. **Minutes of meetings:** to note the minutes of the Council Meeting of 12th May 2025 will be submitted for approval at the Council meeting of 14th July 2025
5. **Public Forum:** open session up to 15 minutes - questions and issues on matters arising from the agenda and from the villages
6. **Audit:** Council to consider the following:
 - (i) To receive and approve the Annual Internal Audit Report for the Year ending 31st March 2025 – *Paper A*
 - (ii) To consider and decide the actions to be taken following the recommendations arising from the Internal Audit Report
 - (iii) To note the Bank Reconciliation for the year ending 31st March 2025 – *Paper B*
 - (iv) To consider and approve the Annual Governance Statement for 2024-25 as per Section 1 of the Annual Governance and Accountability Guide (AGAR) – *contained within paper called AGAR*
 - (v) To consider and approve the Accounting Statements for 2024-25 as per Section 2 of the AGAR – *contained within paper called AGAR*
 - (vi) To consider and approve the recommendation that having fulfilled the criteria required, Council considers itself exempt from a Limited Assurance Review – *contained within paper called AGAR*
 - (vii) Should Agenda Item 6(vi) be so approved, that delegated authority be given to the Chair to sign the Certificate of Exemption exempting the Council from a Limited Assurance Review for the year 2024-25 – *contained within paper called AGAR*
 - (viii) To receive the dates from the RFO of the period for the exercise of public rights and the publication requirements of the Annual Governance and Accountability Guide for the year ending 31st March 2025 - *Paper C*
7. Location of VAS systems and Grange Farm Barns issue: Cllr. Walker
8. **Date of next meeting:** The next Meeting will be held on Monday, 14th July 2025, commencing at 6:30pm - venue Brookes School, Flempton Road, IP28 6QJ
9. **Close of meeting**

J Davies
Chair to the Council
05.06.25