

BSType	BSType Description	Cost	Instructions / Information
E0	Returning Officer	231.00	Returning Officer fees per electoral area
F1	PO Pay	387.96	PO fee * Number of PS / combinations
F2	PC Pay	258.99	PC fee * Number of PS / combinations
F3	Supervising Officers (PSI) Pay	21.14	1 hour of PSI hourly rate X number of PS / combinations
F5	PS staff Travel expenses	40.00	£20 mileage to each PS staff member on average
F6	PS Training fees	0.00	No charge
F7	Permanent Polling Station accomodation hire	250.00	Input PS cost - should be on records. Divide by combinations
F8	Temporary Polling Station accomodation hire	0.00	Input PS cost - should be on records. Divide by combinations
F9	Transport & Preparation for Polling Stations	30.62	2 hours of Elections staff time at band 4 x number of PS
F10	Polling Station Equipment	20.00	Cost of full sundries packs= £20 x number of PS
F11	Ballot Papers printing costs	250.00	Seek quote from CES
G1	Postal Vote Issue Staff costs	15.31	1 hour of Elections staff time at band 4
G2	Postal Vote Opening Staff costs	122.60	Based on half day session for 1xPV Opening Assistant + 1xPV Opening Supervisor/Adjudicator
G3	PV Staff Training costs	0.00	No charge
G4	Postal Vote Printing costs	300.00	Seek quote from CES
G5	Postal Vote Postage costs (Outwards)	102.00	£1.70p per item
G6	Postal Vote Postage costs (Inwards)	60.12	£1.67 per item
G7	Postal Vote Accommodation costs	0.00	No charge unless room required - Cost of hiring room at WSH for one day
G8	Postal Vote Equipment costs	0.00	No charge
H1	Poll Card Staff costs	15.31	1 hour of Elections staff time at band 4
H2	Poll Card Equipment costs	0.00	No charge
H3	Poll Card Printing costs	200.00	Seek quote from CES
H4	Poll Card Postage costs	168.35	65p per item
I1	Count Staff (Counters only) cost	40.42	2x close of poll count assistants. Add more if required
I2	Count Supervisor / Manager costs	83.14	DRO fee for night count
I3	Count Staff Travel expenses	0.00	No charge
I4	Count Training	0.00	No charge
I5	Count Accomodation costs	0.00	Input hire cost (Unless included in PS hire)
I6	Count equipment costs	0.00	
I7	Count transport costs	0.00	Should be 0 - if van is required, add this to charge
J4	Misc materials and services costs	0.00	No charge
J5	Nominations costs	15.31	1 hour election staff time at band 4
Total	Total	2,612.27	

Election type	
Polling Stations	1
Combinations	1
Postal voters	60
Total Electorate	259