**FLEMPTON CUM HENGRAVE PARISH COUNCIL**

* The Parish Council serves, and makes decisions on behalf of, both villages and aims to keep everyone informed about important issues and on-going projects.
* Should you wish to make a complaint in relation to the Parish Council, please complete the form below and email it to [clerk@flemptoncumhengraveparish.gov.uk](mailto:clerk@flemptoncumhengraveparish.gov.uk).
* If the complaint concerns the Clerk then it should be addressed to the Chairman and marked ‘Confidential’.
* Receipt of your complaint will be acknowledged in writing within seven days.
* Do you wish for your complaint to remain confidential? YES/NO?

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| **Full name** |  |
| **Email address** |  |
| **Phone number** |  |
| **Nature of complaint**  Please add as much detail as possible so that your complaint can be dealt with as quickly as possible. |  |
| **Date** |  |